

# Microsoft Office 365 and Windows Intune via the Microsoft Online Subscription Agreement (MOSA)

## Volume Licensing

This document covers Microsoft Office 365 and Windows Intune when purchased through the Microsoft customer portals. Some of these services can also be acquired through an Enterprise Agreement or an Enterprise Subscription Agreement and details are covered in a separate reference document in this series.

### MICROSOFT ONLINE SERVICES

Rather than the services being installed on the organization's own servers (known as "on-premises"), with Microsoft Online Services the services are installed on Microsoft's servers which users access across the Internet. This makes Microsoft the service provider which hosts and manages the software on behalf of the customer.

Organizations benefit from all services being backed by a 99.9% scheduled uptime SLA, and a premium disaster recovery service that allows a fast switchover to a geographically separated data center in case of primary data center failure.

**Microsoft Office 365** and **Windows Intune** are examples of Microsoft Online Services.



### MICROSOFT OFFICE 365

The components of Office 365 are:

- ▶ Exchange Online
- ▶ SharePoint Online
- ▶ Lync Online
- ▶ Office Web Apps
- ▶ Office 365 ProPlus



### OFFICE USAGE RIGHTS COMPARISON

	Office Professional Plus (acquired through VL program)	Office 365 ProPlus (acquired through MOSA)
Licensing model	Per Device	Per User
Number of installs	1	5
Downgrade rights	Yes	No
Run in an RDS deployment	Yes	No
Run in a VDI deployment	Yes	Yes
Run in a Windows To Go deployment	Yes	No

### MICROSOFT OFFICE 365 PLANS

	Small Business	Small Business Premium	Midsize	Enterprise E1	Enterprise E3	Enterprise E4
User maximum	25	25	300	Unlimited	Unlimited	unlimited
Office 365 ProPlus*		✓ Excludes InfoPath	✓		✓	✓
Hosted email	✓	✓	✓	✓	✓	✓
Web conferencing, presence and IM	✓	✓	✓	✓	✓	✓
Simple file sharing	✓	✓	✓	✓	✓	✓
Public website	✓	✓	✓	✓	✓	✓
Spam and malware protection	✓	✓	✓	✓	✓	✓
Intranet sites for teams	✓	✓	✓	✓	✓	✓
Office Web Apps	✓	✓	✓	✓	✓	✓
Site mailboxes		✓	✓	✓	✓	✓
Active Directory integration			✓	✓	✓	✓
Advanced email capabilities					✓	✓
eDiscovery Center					✓	✓
Hosted voicemail support					✓	✓
Business Intelligence					✓	✓
Enterprise voice						✓

### LICENSING OFFICE 365

A User Subscription License (USL) is required to enable the functionality of an Online Service for a user. It is assigned to the user and allows that user to use multiple devices to access the Online Service.

Each user accessing Microsoft Office 365 requires a USL.

### Office 365 Plan K1

Designed for "Kiosk Workers" who spend less than 10% of their time on a PC, share a terminal with other workers, and have not had access to a corporate mailbox in the past.

Office Web Apps	✓
SharePoint Online Kiosk	✓
Exchange Online Kiosk	✓

\*Office 365 ProPlus is installed locally and can be installed on up to 5 devices per licensed user

### DUAL ACCESS LICENSE RIGHTS

An Office 365 USL also counts as an on-premises CAL. For example, if a user has an Exchange Online User Subscription License, they can not only access the Online Service, but also use the same USL as a CAL to access an on-premises Exchange Server deployment.

### OFFICE 365 STANDALONES

Exchange Online Plan 1	Hosted email with anti-virus and anti-spam	SharePoint Online Plan 1	Collaboration portal
Exchange Online Plan 2*	Voicemail and archiving	SharePoint Online Plan 2*	Forms; Access, Excel and Visio Services
Exchange Online Kiosk	Web based email for Kiosk Workers	Office 365 ProPlus	Client applications and Web Apps
Exchange Online Protection	Protection against spam and malware	Visio Pro for Office 365	Advanced diagramming
Lync Online Plan 1	IM and presence	Project Online	Project management
Lync Online Plan 2*	Conferencing	Project Pro for Office 365	
Lync Online Plan 3*	Voice	Project Online with Project Pro for Office 365	

\* Plan 2 offerings include all features from Plan 1. Lync Online Plan 3 includes all features from Lync Online Plan 2.

## WINDOWS INTUNE

Windows Intune delivers a unified PC and mobile device management solution.

	Windows Intune with SA for Windows	Windows Intune
Windows Intune service	✓	✓
System Center Configuration Manager	✓	✓
System Center Endpoint Protection	✓	✓
Software Assurance for Windows	✓	

### Notes:

- ▶ Each USL covers the management and protection of up to 5 devices for the licensed user. These devices can be running the Windows operating system, Windows RT, Windows Phone, Mac OS, iOS or Android
- ▶ The Windows Intune with SA for Windows subscription allows Windows 8 Enterprise edition to be installed on the licensed user's primary PC
- ▶ In order to purchase Windows Intune with SA for Windows, the user must have one of the following business editions of Windows: Business, Professional, Ultimate or Enterprise

## LICENSING WINDOWS INTUNE

A User Subscription License (USL) is required to enable the functionality of an Online Service for a user. It is assigned to the user and allows that user to use multiple devices to access the Online Service.

Each user using a primary device managed by Windows Intune requires a USL.

## PURCHASING OFFICE 365 AND WINDOWS INTUNE

Office 365 and Windows Intune licenses can be purchased through the [Microsoft Online Subscription Agreement \(MOSA\)](#). The MOSA is the agreement that forms the contract between the customer and Microsoft and the rest of this document focuses on purchasing licenses in this way.

The terms and conditions of the Microsoft Online Subscription Agreement can be viewed here: <http://www.microsoft.com/online/mosa.aspx>

### MICROSOFT ONLINE SUBSCRIPTION AGREEMENT

- ▶ 12 month subscription
- ▶ Single USL minimum
- ▶ No minimum is required for additional orders
- ▶ Monthly or annual billing for Microsoft Office 365
- ▶ Monthly billing for Windows Intune
- ▶ Credit card or invoice payment
- ▶ Automatic renewals
- ▶ 5 price levels
- ▶ Price protection

### PRICE LEVELS

The price discount for high volume orders will be based on the total quantity of licenses purchased for an individual service subscription.

If the price has changed, and an organization places an additional order, price protection applies and they will pay the same price as the initial order for that service during the term.

Quantity	Level
1 - 249	1
250 - 2,399	2
2,400 - 5,999	3
6,000 - 14,999	4
15,000 +	5

*There is a maximum limit of 20,000 devices in a single Windows Intune subscription account. Organizations may choose to have multiple accounts if they need to manage more than 20,000 devices.*

### INCREASING SUBSCRIPTIONS

USLs can be added at any time and will match the existing 12 month subscription anniversary date.

When the addition of units moves the organization to a new price level, all the units (existing and new) automatically take the lower price of that tier from that point onward. Therefore when an organization increases their subscription beyond the minimum required for a new price level, the price level will be adjusted for the remaining months and will begin on the billing for the next month.

### REDUCING SUBSCRIPTIONS

#### Microsoft Office 365 USLs

- ▶ Reductions in the first 30 days are allowed at no fee
- ▶ Reductions in the last 11 months: 25% of remaining subscription value is payable
- ▶ If reductions move the organization to a new pricing tier, all USLs assume the pricing within the new tier

#### Windows Intune USLs

- ▶ Reductions in the first 12-month subscription period are not allowed
- ▶ If reductions after the first 12-month term move the organization to a new pricing tier, all USLs assume the pricing within the new tier

### CANCELLING SUBSCRIPTIONS

#### Microsoft Office 365 USLs

- ▶ First 30 days: no fee
- ▶ Last 11 months: 25% of remaining subscription value due  
Organizations which cancel a subscription which includes Office 365 ProPlus, must uninstall Office.

#### Windows Intune USLs

- ▶ First 30 days: 30 days fee
- ▶ Last 11 months: 25% of remaining subscription value due
- ▶ After 12 months: cancellation takes effect at the end of the following subscription month

On subscription cancellation, the Windows 8 Buyout Option allows organizations to maintain perpetual use rights to the Windows 8 Enterprise license. Those who do not renew their subscription or purchase the buyout, must uninstall Windows 8 Enterprise.

### SWITCHING TO A DIFFERENT OFFICE 365 PLAN

Organizations can use the Switch plans wizard to upgrade from:

- ▶ One plan to another within a service family (for example Office 365 E1 to Office 365 E3)
- ▶ A standalone plan to an Enterprise plan (for example Exchange Online Plan 1 to Office 365 E1)

In all other cases an organization can switch plans but must do it manually by purchasing a new plan, reassigning licenses, and then cancelling the old plan.

Further Microsoft Licensing handouts and exams: [GetLicensingReady.com](http://GetLicensingReady.com)